[AGENCY LOGO]

Date

To Whom It May Concern:

The (nurse, therapist, direct care worker) holding this letter should be permitted into your facility, as provided by federal and state guidance relating to emergency management. (S/he) is providing necessary care to a facility resident and is not subject to general restrictions on visitation.

This agency is licensed by the New York State Department of Health, and the employee seeking to enter your facility to provide care has provided (his/her) identification badge.

The State has established that health care is an essential service in New York. Our agency provides (health, therapeutic, and/or personal assistance services) and therefore, the services that this employee provides are essential.

On March 13, 2020, the Center for Medicare and Medicaid Services (CMS) revised its guidance on the restriction of visitors in nursing facilities (Ref: QSO-20-14-NH). Although the guidance imposes restrictions on visitation at these facilities, it also provides for exceptions for health care workers.

Under the guidance, facilities are instructed to permit health care workers to enter facilities, provided that they meet CDC guidelines. Although the CMS guidance does not apply to Assisted Living Facilities or Personal Care Homes in New York, access to those facilities should not be more stringent than this guidance. This is especially true in light of Governor Cuomo’s executive order and subsequent state guidance establishing health care as essential.

Thank you for allowing this individual into your facility to provide necessary care to your resident. We appreciate your cooperation in ensuring that New York’s seniors continue to receive critical care and services during this unprecedented time.

Sincerely,

[Agency Management]